MINUTES

P-20 Longitudinal Data System Advisory Council
March 31, 2011
1:30 p.m. – Ottawa Building
Conference Room 4

Council Members Present:	Brian Barber - Public schools
	Toni Glasscoe - Community colleges
	Jeffrey Guilfoyle - General public
	James Gullen – Public schools
	Leena Mangrulkar – Public schools
	Kristina Martin – Public Schools
	Michelle Ribant – Public schools
	John Summerhill – Public Schools
	Troy Tissue – Higher Education
Council Members Absent:	Carol Ames – Higher education
	Timothy Nelson – Community colleges
	Laura Schartman – High education
Ex Officio Member Alternates: (Present)	Joseph Martineau – MDE
	Bob Murphy – SBO
	Jennifer Salesa – ECIC
	Karen Towne - DELEG
	Anne Wohlfert – Treasury
Ex Officio Members Absent:	Andy Dillon, Treasury
	Michael Flanagan – MDE
	Steve Hilfinger – DELEG
	Robbie Jameson - State Budget Office
	John Nixon, State Budget Office/DTMB
	Judy Samelson, ECIC
CEPI Representatives:	Trina Anderson
	Paul Bielawski
	Melissa Bisson
	Tom Howell
	Mike McGroarty

I. **Welcome** – Tom Howell, Director of the Center for Educational Performance and Information

The meeting was called to order at 1:35 p.m. by CEPI Director Tom Howell.

II. **Introductions** – Tom Howell

Each advisory council introduced themselves and their affiliation

III. **General Meeting Overview** – Tom Howell

Tom emphasized the importance of the Advisory Council's input and guidance to engaging other stakeholders, especially new stakeholders in early childhood and higher education in this statewide effort.

IV. **American Recovery and Reinvestment Act/State Fiscal Stabilization Fund Overview** – Tom Howell

Tom discussed the public and private sources of funding that are beginning to require recipients to track longitudinal results and the push for comprehensive tracking of a student's academic process over time to better understand how the inputs (funding, programs, policies, etc.) impact learning over time. Some of those programs include the No Child Left Behind Act, private foundations, Elementary and Secondary Education Act, and the American Recovery and Reinvestment Act of 2009 (ARRA).

The state fiscal stabilization fund (SFSF) dollars provided under the ARRA program were distributed to public education partners in Michigan with a value of $1.3 billion. Michigan had to sign on to, and agree to accomplish specific work behind four SFSF assurances. CEPI is the lead agency on the 'Improving the Collection and Use of Data' assurance. The meeting was designed to help council members understand how CEPI was leading efforts to accomplish this work through targeted projects statewide. Initial focus has to be on connecting PK-Postsecondary data, and will eventually lead to the inclusion of workforce training program data from the Department of Energy Labor and Economic Growth, and Scholarship/Grant Opportunity data through the Department of Treasury. These are examples of areas that are under current exploration and discussion. To put CEPI's project priorities into perspective, Tom discussed the America Competes Act, which lists 12 essential elements of a SLDS. This was presented as a handout in the meeting.

V.   Michigan Statewide Longitudinal Data System Overview

<u>Mike McGroarty, Longitudinal Data Manager – CEPI</u>

Mike discussed some of the goals of SLDS which include interconnecting PK-12, postsecondary, and workforce data system, creating a web portal that provides transparency to the data making information more accessible while maintaining student privacy, building collaborative relationships and governance structures, allowing school districts to include student growth as a factor in education evaluations, making data available to researchers to evaluate the effectiveness of instruction and other education policies, and enable accurate, consistent, and efficient reporting processes. The state also looks for the system to provide career and college readiness evaluations, teacher supply and demand studies, four year cohort graduation and dropout rate calculations, Great Start Readiness Program evaluation, and participation in other important longitudinal studies.

A Statewide Longitudinal data system is not a data collection system. Rather it pulls data together from disparate data systems, gets them all talking the same language, and provides efficient access to the data from these systems in a common location.

The steps for building an SLDS include 1) Identifying the source data, 2) Applying common identifiers, 3) Developing a repository, 4) Developing extraction, transformation, and loading (ETL) processes, and 5) using the data. Mike discussed the phased approach CEPI is taking to implement the system in manageable sections.

<u>Trina Anderson, Student Data Manager – CEPI</u>

Trina discussed building the connections between early childhood, PK-12, adult learners, and the workforce. The key for making these connections is the unique identification code (UIC). Discussions are scheduled and/or underway with (1) ECIC to foster collaboration and address data gaps that have been identified by the Early Childhood Data Collaborative; (2) DELEG to continue discussions around extending the UIC into adult education and workforce training; (3) Treasury regarding integration with scholarship data.

The e-Transcript initiative continues to progress. All public higher education institutions are now capable of receiving electronic transcripts; however only 75% of public high schools are capable of using the service and of those, only 40% are actively sending e-transcripts.   Higher education institutions are actively obtaining UICs

on their enrolled students and 27 of 43 IHEs uploaded files to the MSDS to obtain UICs from December 2010 through February 2011. The next upload window will be in April. The Student Transcript and Academic Record Repository (STARR) upload will be in May.

<u>Paul Bielawski, School Data Manager – CEPI</u>

Paul discussed the purpose of the Michigan School Data portal which is to show a comprehensive view of Michigan's education data to help improve instruction and benefit students. Also, to enable school systems to prepare a higher percentage of students to success in rigorous high school courses, colleges and challenging jobs. A grant awarded to Macomb ISD kicked off in November 2010. CEPI has partnerships with Calhoun ISD and Shiawassee RESD. The MI School Data site is being designed for use both by the public and by educators, providing password protected secure access to individual level student data and analyses designed with the school improvement process in mind. The site will have feature consistent data derived using well established business rules. The look and feel are being tested in the State's usability lab to incorporate techniques designed to enhance users' ability to navigate the site and to find the data that will be useful to them. Data will be available through MI School Data in phases. The first data to be populated will include the Report Card with accountability and accreditation information in August of 2011. Assessment, enrollment, postsecondary and educator effectiveness reports will be added in September. Data to be added to the MI School Data site in later phases will include staffing, finance, and crime and safety. Additional postsecondary and early childhood data sets will also become available.

VI. **Privacy Policy Issues/Guidance Needed** – Tom Howell

Tom would like for the Advisory Council to review the Privacy Policy and the Postsecondary Repository drafts. Tom added that Robbie Jameson would keep the council on track with policy and potential concepts on the horizon from a legislative awareness perspective.

VII. **Discussion on Policy Issues** – Tom Howell

General questions and answer discussion that led into issues to discuss at the next meeting.

VIII.   **Issues for the Next Meeting** – Tom Howell

Explore, with the Advisory Council, methods for reaching counselors within the school districts to encourage the use of e-Transcripts as a method for sharing the UIC and academic records efficiently and accurately.

Discuss PK-12/Postsecondary challenges (internal communication, data set preparation, definitional issues, etc.)

IX.   **Closing** – Tom Howell

The Advisory Council suggested having bi-monthly meetings. Teleconferencing may be a solution for those traveling long distance. Tom will discuss this option with Robbie Jameson.

Meeting adjourned at 4:20 p.m.